

**Addendum No. 1 to IFB 14-29CD**



**CITY OF SOMERVILLE, MASSACHUSETTS**  
**Department of Purchasing**  
**JOSEPH A. CURTATONE**  
**MAYOR**

To: All Parties on Record with the City of Somerville as Holding IFB 14-29CD,  
Fall Tree Planting and Related Services

From: Angela M. Allen, Purchasing Director

Date: November 1, 2013

Re: Questions about Invitation for Bid, Revised Price Submission Form

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**Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.**

**X**

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Name of Authorized Signatory  
Title of Authorized Signatory

## Addendum No. 1 to IFB 14-29CD

### Questions from Prospective Bidders

#### 1. Tree Species

The Somerville Tree bid says that: “trees shall be the species and variety specified,” however I didn’t notice a list of specified trees. Could you please provide one?

Reply: Species and varieties to avoid include Pear, Maple, Tulip, Honey Locust, and evergreen trees. Beyond the species to avoid, we welcome species suggestions that help maintain biodiversity. However all species should be suitable for street plantings and be able to handle those planting conditions. Vendor must provide a list of species to be planted before planting begins (this is in the contract) and the Green Infrastructure Planner managing this project for the City will approve the list.

#### 2. Price Form

The Price Submission Form indicates the Contractor should include a separate unit pricing per tree type. There is no Unit Price Sheet included in the Bid Forms. Please forward said Unit Price Sheet.

Reply: The Price Submission Form has been modified. **The attached form replaces the form in the original bid package.** Bidders shall attach *their own* unit-price listings, organized by tree type that bidders propose to plant, to the price submission form.

Such unit-price listing provided by bidders shall include the following:

- a) A list of species of trees they have readily available to be planted.
- b) An individual price per species.

On the Price Submission Form provided by the City, the “unit price” for Item 1 “Tree Planting Supply” shall be the average price per tree. The average price must include all the tree species the vendor will plant.

There must be a minimum of five (5) different species to be planted during this planting. The species to be avoided, as listed in this IFB and addendum #1, may not be included in the first five species available, but *may* be planted in addition to the original five species, pending approval by the City. If any of the five species listed is rejected by the Green Infrastructure Planner, a replacement species at no additional cost to the City must be available.

Bidders shall factor into their pricing that they will be planting the same percentage of each of the five (or more) different tree species and/or varieties.

#### 3. Aeration / Watering Tubes

Specifications for Aeration/Watering Tubes states that the “Contractor shall provide watering tubes as detailed.” There is no detail provided in the Bid Documents. Please provide Detail for the Aeration/Watering Tubes.

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Reply: Contractor shall provide watering tubes.

- Locate and install one tube per tree, the tube will be a perforated PVC Pipe capable of fitting around the outside middle part of the root ball and attached to an 18' vertical tube made of the same material.
- Tube material shall be made of 20 gauge 4" diameter by 18" long piece of perforated PVC Pipe (ASTM D-2729, 3,000 lbs. Crush MI BP-2), or approved equal.
- The vertical tube shall be filled with  $\frac{3}{4}$  crushed stone and wrapped with an approved soil separator fabric. The vertical tube shall be no higher than the mulch which surrounds it.
- The top shall be secured with an integrated slotted grate cover, secured with two  $\frac{1}{4}$ " by  $\frac{3}{4}$ " self-tapping stainless steel screws. Contractor may be allowed to substitute 5" length of wire to secure cover.
- Contractor shall provide sample of complete watering tube for approval by the City.

### **4. No-Parking Signs**

Specifications state the Contractor shall purchase "No Parking Signs" from the Somerville Traffic & Parking Department. What is the cost for the signs?

Reply: The cost of the signs is \$5 per sign. The Contractor can purchase and pick up the signs at the Somerville Traffic and Parking Office, 133 Holland Street, Somerville.

## PRICE SUBMISSION FORM

### Rule for Award

One contract will be awarded to the responsible and eligible bidder offering the lowest total bid price for the three-year contract.

### Bid Pricing Sheet

Please quote on the following items. Prices are to include delivery, the cost of fuel, the cost of labor and all other charges related to the services listed below. Prices are to remain the same for the entire contract period.

<b>Fall Tree Planting and Related Services, 2013</b>	<b>Qty</b>	<b>Unit Price</b>	<b>Subtotals per Item 11/2013 – 10/2016*</b>
1. Tree Planting Supply Plant 3"-3 ½" Caliper tree**	575		
2. Sidewalk Treewell Construction sawcut 5'x3' in concrete or asphalt sidewalk & dispose of material	545 cuts		
3. Police Traffic Detail \$40.00 per hour	20 hrs.		
4. Posting of No Parking Signs	20 days		
5. Tree Stakes Supply and Install	575		
6. Watering/Maintenance 3 summers	3		
7. Aeration/Watering Tubes	575		
8. Removal of Trees (3"-5") caliper	30		
<b>Total Fee for 36-Month Contract:</b>			

\*Includes one year tree planting and watering and two additional years of watering.

\*\*Unit Price for item 1 shall be an average price per tree including all proposed species to be planted.

**\*\*Please include a separate unit pricing, per tree type, along with this pricing sheet\*\***

Name of Company: \_\_\_\_\_

Submitted By: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Date: \_\_\_\_\_ Email: \_\_\_\_\_

ADDENDA #1\_\_\_\_\_ #2\_\_\_\_\_ #3\_\_\_\_\_ #4\_\_\_\_\_ ACKNOWLEDGED  
Failure to acknowledge receipt of addenda may result in your bid being rejected.